



# Application Form

## Dorset College Dublin

FOR OFFICE USE ONLY  
Student Number: \_\_\_\_\_

PLEASE READ INSTRUCTIONS AT BACK OF APPLICATION FORM FIRST AND COMPLETE IN BLOCK CAPITALS or TYPE

### How did you hear about Dorset College?

Internet  Friend/family  Agent/Representative   
Seminar  \_\_\_\_\_ Other  \_\_\_\_\_

### Personal details

First Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
PPS No: \_\_\_\_\_  
Tel: (\_\_\_\_) \_\_\_\_\_  
Fax: (\_\_\_\_) \_\_\_\_\_  
Date of birth: \_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|  
                            date                    month                    year  
Sex: Male  Female   
Nationality: \_\_\_\_\_  
Guardian/  
next of Kin: \_\_\_\_\_  
Email: \_\_\_\_\_  
Tel: (\_\_\_\_) \_\_\_\_\_

### Course details

New student  Transfer\*  Mature

\* Please also see Transfer students applying for exemption

Course applying for: \_\_\_\_\_

I will begin: \_\_\_\_/\_\_\_\_/201\_\_

May 201\_\_  September 201\_\_  January 201\_\_

Is English your first language? Yes  No\*

\* Please indicate which exam you have taken and supply notarised copies of results

TOEFL  Result \_\_\_\_\_

IELTS  Result \_\_\_\_\_

Other  Result \_\_\_\_\_

### Declaration

I certify that the information contained in this application is true and accurate to the best of my knowledge

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Educational background

Please list secondary school examinations completed

School name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Examination: \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Result \_\_\_\_\_

### Third Level education

Please list third level examinations completed

College name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Examination: \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Result \_\_\_\_\_

Additional/Postgraduate education

College name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Examination: \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Result \_\_\_\_\_

### Transfer students applying for exemption

Please list last third level institution at which you have taken courses.

Notarised copies of your results must be submitted with application.

Institute name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course: \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Result \_\_\_\_\_

## IMPORTANT

PLEASE ENSURE THAT THE FOLLOWING ARE ATTACHED BEFORE MAILING YOUR PROGRAMME APPLICATION

Please tick ✓

- Completed application form including all personal details, course details including fee - signed & dated at the bottom
- 2 passport photographs
- Notarised copy of secondary school results, or high school diploma (English translation where applicable).
- Curriculum Vitae and employer references (from completion of education to date)
- Letter of reference from a Principal, Guidance Counsellor, Teacher or Employer.
- International students/Visa seeking students only letter of support/financial status indicating ability to pay tuition fees
- Non-native English speakers / visa seeking students only – TOEFL/IELTS Certificate
- Please ensure you have indicated whether you need Medical Insurance and/or Accommodation

PLEASE RETURN COMPLETED APPLICATIONS FORMS AND SUPPORTING DOCUMENTATION BY EMAIL

[international@dorset-college.ie](mailto:international@dorset-college.ie)

OR POST TO  
DORSET COLLEGE  
INTERNATIONAL OFFICE  
58 GREAT CHARLES STREET  
DUBLIN 1  
IRELAND

## Student Visa requirement

Applicants who have been offered a place on a full time programme at Dorset College Dublin and who will require a visa to enter Ireland will be required to submit the following documents with their Visa Application:

- 1 Visa application form completed in triplicate and signed by the applicant
- 2 Two passport sized photographs
- 3 Two complete copies of the applicant's passport including blank pages
- 4 Acceptance letter from the college
- 5 Details of family members residing in Ireland or another EU country
- 6 Brief Curriculum Vitae & Personal Statement
- 7 Original certificates of educational qualifications
- 8 Affidavit of support (where the applicant is being funded by a family member or employer)
- 9 Financial statement by Chartered Accountant
- 10 Original bank statements
- 11 Letter from current employer (where applicable)

Two copies of all documents listed in items 4 to 10 above must be submitted. Failure to provide copies of documents could lead to a delay in the processing of the application.



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